



## **Teachers Innovative Education Grant Instructions and Information**

### **Purpose:**

The Easton Learning Foundation (ELF) is pleased to offer grants to certified staff members in the Easton Public Schools to fund educational projects that fulfill our mission. The purpose of these grants is to enhance the students learning experience, encourage superior instruction and augment the existing curriculum.

### **Eligibility:**

Any certified staff member currently employed by the Easton or Region 9 Board of Education may apply for a grant.

### **Criteria:**

ELF will use the following general criteria when reviewing applications:

- Students are engaged in a creative approach to learning that will add depth to curriculum and motivate students.
- Students derive a significant benefit from the project.
- Projects should coincide with the goals and curriculum objectives of the Easton Public Schools.
- Grants that benefit a larger target population or that can be shared by other teachers and students are encouraged.
- Project must not be considered in the realm of the regular Board of Education budget.

### **Funding Guidelines:**

- ELF will award grants not to exceed \$1,000.
- Grant requests may be partially or fully funded.
- Program must augment and enrich the curriculum.
- The primary criterion for dispensing grants shall be high-quality educational content and the impact on students. Project should demonstrate sustainability, where applicable.
- ELF gives preference to projects that will benefit the largest number of individuals.

- ELF shall fund only those projects that do not supplant programs that are traditionally funded by the district, state or federal budgets.
- Grant funds may be used for but not limited to: educational materials and supplies, computer hardware and/or software, scientific or mathematical equipment, printing expenses, periodical or internet subscriptions, field trips, and other uses, provided they are part of innovative educational initiatives.
- ELF does not typically fund transportation costs, compensation for substitute teachers, or salaries or stipends for additional staffing as a result of the project.
- Grant approval based on merit and funds available.
- If for any reason the grant recipient is unable to administer the approved project, the recipient will return all the allocated funds to the foundation.

### **Application Process:**

- Complete the enclosed application.
- Have your principal approve and sign the application.
- Forward application to: Easton Learning Foundation  
P.O. Box 437  
Easton, CT 06612
- Applications will be accepted at any time during the school year.
- Grant writing tips and information may be accessed online at: [www.educationworld.com](http://www.educationworld.com)
- Any questions regarding the application process may be directed to:  
Barbie Powell – [bgpowell@optonline.net](mailto:bgpowell@optonline.net)  
Ann Leibell - [dandaleibell@yahoo.com](mailto:dandaleibell@yahoo.com)

# Teachers Innovative Education Grant Application

## ***Applicant Information***

Name \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_ Position \_\_\_\_\_

Home Address \_\_\_\_\_

Home Telephone \_\_\_\_\_ School Telephone \_\_\_\_\_

Email Address \_\_\_\_\_

## ***Project Information***

Project Title \_\_\_\_\_

Target student population \_\_\_\_\_

Approximate number of students involved in project \_\_\_\_\_

Names and Departments of staff members involved in project \_\_\_\_\_

\_\_\_\_\_

Content area of project \_\_\_\_\_

On separate paper, (1) state the objectives of the project (2) describe the project including a description of the final product or culminating activity (3) provide a detailed, itemized listing of your budget needs for this project (4) include information about how you will determine that the project's objectives were successfully met. (When a grant is awarded, an evaluation tool will be included.)

## ***Funding Information***

Total amount of money requested \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

# Easton Learning Foundation

*Promoting educational excellence*

## Teachers Innovative Education Grant Application

***Mission Statement:*** *The Easton Learning Foundation is an independent organization of community volunteers that is dedicated to enriching Easton's strong commitment to quality education and lifelong learning. To that end, the Foundation strives to secure financial and human resources for innovative educational projects and programs.*

ELF P.O. Box 437, Easton, CT 06612 (203) 445-1337  
[www.eastonlearningfoundation.org](http://www.eastonlearningfoundation.org)